No. Staff/8-58/PA/SA/2024/Con   Dated at Guwahati, the: 05/08/2024

To

1. The SSPOs-Guwahati Division
2. The SSRM- RMS 'GH' Division & RMS 'S' Division
3. The SPOs- Darrang, Cachar, Nalbari-Barpeta, Goalpara, Dibrugarh, Nagaon, Tinsukia and Sivasagar Division.
4. Manager MMS Guwahati

Sub: Data Entry Skill Test [DEST] in r/o LDCE/CE for the post Postal Assistant and Sorting Assistant held on 21.07.2024.

With reference to the above, the provisional list of qualified candidates who are eligible for appearing in Paper-III i.e. Data Entry Skill Test [DEST] in r/o LDCE/CE for the post of Postal Assistant and Sorting Assistant held on 21.07.2024 is enclosed as **Annexure-I.**

2. DEST will be conducted as per revised parameters circulated vide Directorate's letter no.17-08/2018-SPN-I dated 19.12.2022.

3. The date for DEST has been **fixed on 11.08.2024 (Sunday) from 1100 hrs onwards and will be held at Postal Training Centre, Guwahati-781040.**

4. Hall permits for Paper-III (DEST) may be issued to all the shortlisted candidates [Annexure-I] on or before 08.08.2024 (Thursday) by their concerned Divisional/Unit Heads as per the specimen enclosed.

5. All Divisional/Unit Heads are requested to inform the shortlisted candidates to familiarize themselves with the DEST practice tool available at https://cept.gov.in/exam.html.

6. APMG (M & BD), CO, Guwahati (Centre Supervisor for DEST) is requested to prepare the batch-wise list of candidates with timing and share the same with all other Divisions latest by 06.08.2024(Tuesday).

Encl: As above.

सहायक निदेशक (कर्म) /Assistant Director (Staff)
कार्यालय मुख्य पोस्टमास्टर जनरल / O/o the Chief Postmaster General
असम परिमंडल, गुवाहाटी - 781001/Assam Circle, Guwahati: 781001

Copy for information to:

1. The Postmaster General, Regional Office, Dibrugarh: 786001
2. The Director, Postal Training Centre, Guwahati-781040
3. The Director (PAF), Assam Circle, Rehabari, Guwahati-781008
4. The Officer in Charge, P & T Admn Cell C/o 56, APO Centre.
5. The Asstt. Director (CEPT), Mysuru for uploading in IndiaPost website
6. The AD (Tech), CO Guwahati for uploading in Circle Website
7. Office Copy

सहायक निदेशक (कर्म) /Assistant Director (Staff)
कार्यालय मुख्य पोस्टमास्टर जनरल / O/o the Chief Postmaster General
असम परिमंडल, गुवाहाटी - 781001/Assam Circle, Guwahati: 781001

List of Candidates eligible for appearing in the DEST in respect of the Limited Departmental Competitive Examination (LDCE) for promotion to the post of Postal Assistant and Sorting Assistant held on 21.07.2024

Sl. No	Roll No	Name of candidate	Name of Division/Unit	Category Considered for LDCE
1	110101	Trideep Thakuria	Guwahati	UR
2	110102	Syed Iftabul Asif	Guwahati	UR
3	110103	Jitu Nath	Guwahati	UR
4	110104	Satya Chandra Dey	Guwahati	UR
5	110105	Om Kumar Das	Guwahati	SC
6	110106	Nayan Talukdar	Guwahati	UR
7	110107	Majaffar Hussain	Guwahati	UR
8	110108	Sudeep Sarkar	Guwahati	UR
9	110109	Nasiur Rahman	Guwahati	UR
10	110111	Biswajit Thakuria	Guwahati	UR
11	110113	Dhiju Nath	Guwahati	UR
12	110114	Dulumani Deka Das	Guwahati	UR
13	110115	Raj Narayan Daimary	Guwahati	ST
14	110116	Pranabjyoti Kalita	Guwahati	UR
15	110117	Pankaj Moni Das	Guwahati	UR
16	110119	Debanan Nath	Guwahati	UR
17	110121	Nayan Moni Das	Guwahati	UR
18	110122	Prasanta Nath	Guwahati	UR

Sl. No	Roll No	Name of candidate	Name of Division/Unit	Category Considered for LDCE
19	110124	Iyajul Haque	Guwahati	UR
20	110125	Jiten Kalita	Guwahati	UR
21	110126	Suruj Rabha	Guwahati	ST
22	110127	Arati Das	Guwahati	SC
23	110128	Pranjal Talukdar	Guwahati	UR
24	110201	Mukuta Das	Nabari-Barpeta	UR
25	110202	Rina Baishya	Nabari-Barpeta	SC
26	110203	Ranjit Barman	Nabari-Barpeta	UR
27	110204	Jagadish Das	Nabari-Barpeta	UR
28	110206	Jhon Haloi	Nabari-Barpeta	SC
29	110302	Hrishikesh Roy	Goalpara	UR
30	110305	Sujit Kumar Sarkar	Goalpara	SC
31	110307	Shahajuddin Ahmed	Goalpara	UR
32	110308	Madhusudhan Barman	Goalpara	UR
33	110310	Devid Kalita	Goalpara	UR
34	110311	Nabin Chandra Ray	Goalpara	UR
35	110313	Sushanta Paul	Goalpara	UR
36	110314	Amirul Islam	Goalpara	UR
37	110316	Elias Rahman	Goalpara	UR
38	110317	Barun Chandra Das	Goalpara	UR
39	110318	Noor Amin	Goalpara	UR

Sl. No	Roll No	Name of candidate	Name of Division/Unit	Category Considered for LDCE
40	110320	Sanjoy Nandi	Goalpara	UR
41	110321	Lokesh Bose	Goalpara	UR
42	110323	Anowar Hussain Talukdar	Goalpara	UR
43	110401	Sumit Das	Darrang	SC
44	110402	Barka Marandi	Darrang	UR
45	110403	Partha Pratim Rajbangshi	Darrang	UR
46	110404	Hiranya Deka	Darrang	ST
47	110406	Bishal Jyoti Saikia	Darrang	UR
48	110407	Hassen Ali	Darrang	UR
49	110408	Biswajyoti Borah	Darrang	UR
50	110410	Pabitra Pegu	Darrang	ST
51	110413	Kamal Chandra Deka	Darrang	UR
52	110414	Sapon Patangia	Darrang	UR
53	110416	Harish Das	Darrang	UR
54	110417	Akhtar Hussain	Darrang	UR
55	110418	Hirak Jyoti Sarma	Darrang	UR
56	110501	Choudhury Mohammad Ikbal Bahar Yousuf	Cachar	UR
57	110502	Sunny Yadav	Cachar	UR
58	110503	Vinod Kumar Tripura	Cachar	ST
59	110504	Tikaram Ghimire	Cachar	UR
60	110505	Sandeep Nath	Cachar	UR

Sl. No	Roll No	Name of candidate	Name of Division/Unit	Category Considered for LDCE
61	110507	Monojit Nath	Cachar	UR
62	110509	Dipanjan Chakraborty	Cachar	UR
63	110512	Nityananda Das	Cachar	SC
64	110513	Pranjal Basumatary	Cachar	ST
65	110514	Abdul Quadir Choudhury	Cachar	UR
66	110601	Gobinda Rongphar	Nagaon	ST
67	110602	Pradip Kumar Ghosh	Nagaon	UR
68	110603	Haradhan Sarkar	Nagaon	UR
69	110604	Dul Kumar Borah	Nagaon	UR
70	110605	Papumoni Nath	Nagaon	UR
71	110606	Rajib Kumar Deka	Nagaon	UR
72	110607	Pankaj Nath	Nagaon	UR
73	110608	Bijay Deka	Nagaon	UR
74	110609	Ram Prasad Shah	Nagaon	UR
75	110610	Plabita Borah	Nagaon	UR
76	110611	Sahinur Begum	Nagaon	UR
77	110701	Prakash Chetry	Dibrugarh	UR
78	110702	Biman Dutta	Dibrugarh	UR
79	110704	Raju Gogoi	Dibrugarh	UR
80	110706	Kamal Jyoti Lahon	Dibrugarh	UR
81	110707	Rupa Chetri	Dibrugarh	UR

Sl. No	Roll No	Name of candidate	Name of Division/Unit	Category Considered for LDCE
82	110710	Joseph Dhekial Phukan	Dibrugarh	UR
83	110801	Bilash Pumah	Tinsukia	ST
84	110802	Biru Sah	Tinsukia	UR
85	110803	Debajit Das	Tinsukia	UR
86	110804	Mantu Bora	Tinsukia	UR
87	110806	Popy Gogoi Changmai	Tinsukia	UR
88	110808	Chimmoy Bhattacharjee	Tinsukia	UR
89	110809	Prosanta Bora	Tinsukia	UR
90	110810	Lakhima Devi	Tinsukia	UR
91	110811	Rezzaul Malique	Tinsukia	UR
92	110901	Konock Gogoi	Sivasagar	UR
93	110903	Shaya Bhuyan	Sivasagar	UR
94	110905	Ashok Ranjan Das	Sivasagar	UR
95	110909	Nabajyoti Hazarika	Sivasagar	UR
96	110913	Bitupan Baruah	Sivasagar	UR
97	110914	Jitu Bharali	Sivasagar	UR
98	110915	Nityajit Borpatra	Sivasagar	UR
99	110916	Porosh Jyoti Bora	Sivasagar	UR
100	110918	Debajit Dutta	Sivasagar	UR
101	110919	Ritu Moni Bora	Sivasagar	UR
102	110920	Nripen Dutta	Sivasagar	UR

Sl. No	Roll No	Name of candidate	Name of Division/Unit	Category Considered for LDCE
103	110921	Pranjal Pratim Dutta	Sivasagar	UR
104	110922	Bithika Arandhara	Sivasagar	UR
105	110923	Diganta Boruah	Sivasagar	UR
106	111001	Kaustoov Bora	RMS GH	UR
107	111002	Rajiv Chandra Das	RMS GH	SC
108	111003	Arif Ahmed	RMS GH	UR
109	111101	Manashi Sonowal	RMS S	ST
110	111102	Saurov Gogoi	RMS S	UR
111	111103	Bikiron Buragohain	RMS S	UR
112	111104	Malaya Baruah	RMS S	UR
113	111202	Ajijur Rahman	MMS Ghy	UR
114	220303	Jyotsna Bala Das	Goalpara	SC
115	220305	Pankaj Mandal	Goalpara	SC
116	220309	Bhaskar Das	Goalpara	SC
117	220704	Mohan Namasudra	Dibrugarh	SC
118	220802	Rima Das	Tinsukia	SC
119	220904	Gyan Jyoti Hazarika	Sivasagar	SC
120	221002	Debasish Sutradhar	RMS GH	SC
121	221017	Joydip Das	RMS GH	SC
122	221103	Gokul Sarkar	RMS S	SC
123	221104	Biplab Das	RMS S	SC

DEPARTMENT OF POSTS, INDIA
OFFICE OF _____
_____DIVISION

HALL PERMIT FOR DEST

Paste photograph duly attested by departmental officer

To,

Sri/Smt. [Full name of candidate]
[Designation, office/unit name]
[Division name]

ROLL No: _____

      You are hereby permitted to appear in the Paper-III (DEST) in r/o LDCE/CE for the post of Postal Assistant and Sorting Assistant held on 21.07.2024 as per time and venue schedule below.

Date of Exam	Venue	Time of Exam
11.08.2024 [Sunday]	Postal Training Centre, Guwahati-781040	

Specimen Signature of the Candidate
Attested by concerned controlling authority with office seal

**Signature of admit issuing authority
with Seal**

*To be signed by the candidate in presence of the invigilator at Exam Hall f*or each paper for which they appear.

PAPER	PAPER-III
Signature of candidate	
Date	

After completion of the examination the candidate must surrender the Hall permit to the Centre Supervising Officer.

Off-line application developed by CEPT for Conducting Data Entry Skill Test [DEST] – User Manual

Pattern of the Test:

As per Directorate letter no. F.No.17-08/2018-SPN-I dated 19.12.2022.

Purpose:

LDCE for recruitment to the cadre of PA/SA from Postman/MG/MTS/GDS (or) Postman/Mail Guard from MTS/GDS .Data Entry Skill Test [DEST] for those candidates who qualified in both Paper I and Paper II.

Key Features:

1. It is an off-line application for conducting Data Entry Skill Test [DEST] to the candidates qualified in LDCE for PA/SA (or) LDCE for Postman/Mail Guard.

2. Application has to be installed in all the Desktops/Systems where candidates have to attend the Test. As it is a client based application, Internet connectivity to the desktop/system is not mandatory. Printer has to be connected [Standalone /Network printer] for taking print out of the Evaluated answer sheet].

3. Duration of the Test is 15 Minutes. Test to be attended in **"ENGLISH"** only.

4. Data Entry of 1000 Key depressions (+-5%) have to done for PA/SA exam and Data Entry of 600 Key depressions (+-5%) has to be done for Postman/Mail Guard.

5. Maximum Marks for the Test– 25 Marks. All the letters of the paragraph are case sensitive.

   Candidate has to enter Capital and Small letters as per paragraph given.

6. Minimum Qualifying Marks for the Test w.r.t. community of the Candidate:

   a) General/OBC/EWS -75%,

   b) SC/ST/PWD-60% (if not exempted for skill test)

7. No login credentials required. Candidate has to Run the application and enter basic details of Roll Number, Name and Community correctly in the columns provided. Candidate has to read all the instructions given and click on Check Box to enable the **"Start Test"** Button.

8. Once "Start Test" button is clicked, timer will run for 15 minutes showing the time left to the candidates.

9. After "Start Test", display screen will show two windows one for the given paragraph and the other for the candidate to type the paragraph.

10. Top window will display the first sentence of the master paragraph with **"Next"** button. Candidate has to type the sentence and click on

11. "Next" button to display the second sentence. Then second sentence will display with "Next" button and candidate has to type the sentence and click on "Next" button.

12. Full Stop/Dot is taken as a separator for each sentence. Therefore, candidate has to put the full stop/dot at the end of each sentence as per "master paragraph" to enable the "Next" button.

13. The above process will continue till the end of the master paragraph with last sentence displaying the **"Review"** button. After doing the data entry of the last sentence candidate has to click on "Review" button to display the entire paragraph. Candidate can do corrections to the paragraph entered comparing with the master paragraph with in the time limit of 15 minutes.

14. After completion of 15 minutes time, Timer comes to Zero and application will perform **"Auto Submit"** to SAVE the data. Print option will be provided to take print out of the evaluated Answer sheet.

15. Evaluation of answer sheet of the candidate w.r.t. "Master Paragraph" configured will be done by the application and store in PDF format with Roll Number as file name in the application folder.

16. Evaluated Answer sheet will display the basic details entered by the candidate i.e.; Candidate Name, Roll Number, Community, Test Date/Time, Marks Obtained (Out of Max:25) and Percentage. Paragraph entered by the candidate as it is will also be displayed in the Evaluated Answer Sheet.

17. Signature of the candidate and the Supervisor has to be obtained on the evaluated answer sheet. No candidate can be permitted to leave the examination hall without signature being taken on the evaluated answer sheet.

18. Soft copy of Pdf files of the Evaluated answer sheets of the candidates are to be preserved by the circle concerned for further reference.

Pre-requisites for conducting the Test:

i) Computer Systems [Desktops/Laptops] to be made ready for attending the test by the candidate.

ii) Printer to be connected [Standalone /Network printer] for taking print out of the Evaluated answer sheet].

iii) Application to be installed in all the Systems in which the test to be conducted. Shortcut menu of the application can be placed on the desktop for ease of the candidate.

Logic Build for Evaluation:

1. System first counts the total number of words of the "Master Paragraph" configured. Master paragraph will be of 1000/600 Key impressions [+-5%]

2. Maximum marks of 25 will be divided by the total number of words and marks to be awarded for each correct/matched word will be calculated.

3. Checking of each word entered by the candidate from the beginning of the paragraph will be made through system for correctness/matching word. If matching word is found within the first 5 words of the master paragraph, the word will be considered as correct word for awarding the marks.

4. Next word entered by the candidate will be checked for another 5 words of the master paragraph excluding the matched word for correctness/matching word. If matching word is found, the word will be considered as correct for awarding the marks.

5. The process will go on till the last word entered by the candidate.

6. Mistakes due to extra space, tab and enter keys will be ignored and no deduction in marks to the candidate for this evaluation.

7. No deductions in the marks for the unmatched/extra words entered by the candidate in the process. Marks will be awarded only for the correct/matched words entered by the candidate w.r.t master paragraph.

8. At the end, system will count the total matched words and display the marks, percentage secured by the candidate for maximum marks of 25.

*** END ***

Instructions to the Candidates:

1. Duration of the Test is 15 Minutes.

2. Data Entry of 1000 Key depressions (+-5%) has to be done for PA/SA Exam and 600 Key depressions (+-5%) for Postman/Mail Guard exam. Maximum Marks for the Test: 25 Marks.

3. All the letters of the paragraph are case sensitive. Candidate has to enter Capital and Small letters correctly as per paragraph displayed for getting the marks.

4. Enter basic details of Roll Number. Name and Category correctly in the columns provided. Candidate has to read all the instructions given and click on Check Box to enable the "Start Test" Button.

5. Once "Start Test" button is clicked, timer will run for 15 minutes showing the time left to the candidates.

6. After "Start Test", display screen will show two windows on for the given paragraph and the other for the candidate to type the paragraph.

7. Top window will display the first sentence of the master paragraph with "Next Sentence" button. Candidate has to type the sentence and click on "Next Sentence" button to display the second sentence. Then second sentence will display with "Next Sentence" button and candidate has to type the sentence and click on "Next Sentence" button.

8. Full Stop/Dot is taken as a separator for each sentence. Therefore, candidate has to put the full stop/dot at the end of each sentence as per "master paragraph" to enable the "Next Sentence" button. Further, at least five key depressions should be typed for enabling the "Next Sentence" button.

9. The above process will continue till the end of the master paragraph with last sentence displaying the "Review Paragraph" button. After doing the data entry of the last sentence candidate has to click on "Review Paragraph" button to display the entire paragraph. Candidate can do corrections to the paragraph entered by comparing with the master paragraph with in the time limit of 15 minutes.

10. Application will not allow "BackSpace" button during the Test as it will erase the complete text typed by the candidate due to long press of the "BackSpace" button by mistake. For the purpose of corrections, candidate can use arrow keys/mouse, delete button and do corrections.

11. After completion of 15 minutes time. Timer comes to Zero and application will perform "Auto Submit" to SAVE the data. Print option will be provided to take print out of the evaluated Answer sheet.

12. Candidate has to put his signature in the Evaluated Answer Sheet before leaving the Examination Hall.

Check Box: Certified that I have read the above instructions and entered the details of Roll Number, Name and Community correctly in the columns provided.

DEPARTMENT OF POSTS - INDIA

Data Entry Skill Test

Enter Roll Number * [   ]   Test Date   06-01-2022

Enter Name * [   ]

Select Category * [   ]

Instructions to the Candidates:

1. Duration of the Test is 15 Minutes

2. Data Entry of 800 Key depressions (+-5%) has to done. Maximum Marks for the Test 25 Marks.

3. All the letters of the paragraph are case sensitive. Candidate has to enter Capital and Small letters correctly as per paragraph displayed for getting the marks.

4. Enter basic details of Roll Number, Name and Category correctly in the columns provided. Candidate has to read all the instructions given and click on Check Box to enable the 'Start Test' Button.

5. Once 'Start Test' button is clicked, timer will run for 15 minutes showing the time left to the candidates.

6. After 'Start Test', display screen will show two windows one for the given paragraph and the other for the candidate to type the paragraph.

7. Top window will display the first sentence of the master paragraph with 'Next Sentence' button. Candidate has to type the sentence and click on 'Next Sentence' button to display the second sentence. Then second sentence will display with 'Next Sentence' button and candidate has to type the sentence and click on 'Next Sentence' button.

8. Full Stop/Dot is taken as a separator for each sentence. Therefore, candidate has to put the full stop/dot at the end of each sentence as per 'master paragraph' to enable the 'Next Sentence' button. Further, at least five key depressions should be typed for enabling the 'Next Sentence' button.

9. The above process will continue till the end of the master paragraph with last sentence displaying the 'Review Paragraph' button. After doing the data entry of the last sentence candidate has to click on 'Review Paragraph' button to display the entire paragraph. Candidate can do corrections to the paragraph entered by comparing with the master paragraph with in the time limit of 15 minutes.

10. Application will not allow 'BackSpace' button during the Test as it will erase the complete text typed by the candidate due to long press of the 'BackSpace' button by mistake. For the purpose of corrections, candidate can use arrow keys/mouse, delete button and do corrections.

11. After completion of 15 minutes time, Timer comes to Zero and application will perform 'Auto Submit' to SAVE the data. Print option will be provided to take print out of the evaluated Answer sheet.

12. Candidate has to put his signature in the Evaluated Answer Sheet before leaving the Examination Hall.

☐ Certified that I have read the above instructions and entered the details of Roll Number, Name and Category correctly in the columns provided.

[Start Test]