

No. Staff/8-60/2022

Dated at Guwahati, the 24/06/2022

NOTIFICATION

Sub: Competitive Examination for recruitment to the cadre of Postal Assistants and Sorting Assistants from Gramin Dak Sevaks (GDSs) for the Unfilled Limited Department Competitive Examination vacancy of Postal Assistant and Sorting Assistant of the year 2022 (01.01.2022 to 31.12.2022).

The Competitive Examination will be held on 7th August, 2022 (Sunday) for recruitment to the posts of Postal Assistant (Circle Office and Regional Offices), Postal Assistant (Savings Bank Control and Internal Check Organisations), Postal Assistant (Post Office) and Sorting Assistant (Railway Mail Service) from Gramin Dak Sevaks (GDSs) for the unfilled Limited Department Competitive Examination (LDCE) vacancy of Postal Assistant and Sorting Assistant of the year 2022 (01.01.2022 to 31.12.2022). Accordingly, applications are invited from the willing and eligible GDSs in the format enclosed (**Annexure-I**). The schedule of activities of the examination is furnished hereunder:

S. No.	Activity	Scheduled Date
1.	Date of Notification	24.06.2022 (Friday)
2.	Last date of receipt of Application form at Divisional Office/Controlling Unit from eligible candidates	15.07.2022 (Friday)
3.	Receipt of duly filled in Application forms at the Regional Office to be sent by Divisional Office/Controlling Unit duly verified.	19.07.2022 (Tuesday)
4.	Receipt of duly filled in Application forms at the Circle Office (Nodal Officer) to be sent by RO duly verified.	22.07.2022 (Friday)
5.	Issue of Admit Card by CO/RO/DO to eligible candidates	01.08.2022 (Monday)
6.	Date of Examination (date & time )	07 <sup>th</sup> August, 2022 (Sunday)*

\*Exam will commence exactly at 10:00 AM in all the Circles and both Paper-I & II will be conducted in continuity.



2. **Vacancies:** The vacancies will be filled up through GDS, only if there are unfilled vacancies of promotion quota of eligible officials through LDCE to the post of Postal Assistant and Sorting Assistant.

3. **Eligibility Criteria:** - As per the Recruitment Rules notified in GSR 459 (E) dated 17.06.2022, following conditions are to be fulfilled:

(i) **Educational Qualification:** (a) 10+2 standard pass from a recognised Board, and (b) knowledge of working on Computer.

(ii) **Age:** Should be within forty (40) years of age (relaxable for different categories as notified by the Government of India from time to time).

(iii) **Service eligibility:** Five (05) years regular engagement as Gramin Dak Sevaks.

Note: The crucial date of eligibility for reckoning the eligibility conditions as above shall be **01.01.2022**.

4. **Pattern & Syllabus of Examination:** The examination will be conducted as per the revised pattern and syllabus circulated by Directorate vide letter No. 17-08/2018-SPB-I dated 10.05.2019 under Annexure-C which shall be read with letter No. 17-08/2018-SPB-I (pt.) dated 10.06.2019 and 17-08/2018-SPB-I dated 20.06.2019, 26.06.2019, 28.06.2019, 11.07.2019, 23.07.2019 and letter No. 17-08/2018-SPN-I dated 09.09.2021, enclosed as **Annexure-II**.

Note: The 'Skill test of data entry' will be conducted as per the Instructions on the subject.

5. Applicants are required to indicate the order of preference of all Divisions / Units as per proforma enclosed as **Annexure-III**. Allotment of Division / Unit will be made as per merit-cum-preference basis subject to availability of vacancy.

6. **Centres of Examination:** The examination will be conducted at all Circle / Region Headquarters only. The candidates will have to appear from the respective centres of their Regions only and under no circumstances, they be permitted to appear from other Centres.

7. Department vests the power to cancel this notification of the examination, if anything unfair was found during the recruitment process.

8. The candidates who are willing to apply for the examination should ensure that they fulfil/satisfy all the eligibility criteria/conditions/instructions (mentioned at para 1 to 7) for appearing in the examination.

9. This notification may be given wide publicity amongst all GDS working in Divisions/Units.


10. All Division/Unit Heads are required to submit the details of candidates [in excel sheet] as per proforma enclosed as **Annexure-IV**.



11. This notification is also available on the Departmental website i.e. [www.indiapost.gov.in](http://www.indiapost.gov.in).


13. This issues with the approval of the Competent Authority.

Encl: Annexure-I, II, III & IV.

  
Assistant Director (Staff)  
O/o the Chief Postmaster General  
Assam Circle Guwahati: 781001

Copy to:

1. The Postmaster General, Regional Office, Dibrugarh: 786001 for kind information.
2. All Division Heads/Unit Heads of Assam Circle for wide circulation.
3. The Officer in Charge, P & T Admn Cell C/o 56, APO Centre.
4. The Asstt. Director (CEPT), Mysuru for uploading the copy of Notification on India Post website.
5. The AD (Tech), CO Guwahati for uploading in Circle Website.

  
Assistant Director (Staff)  
O/o the Chief Postmaster General  
Assam Circle Guwahati: 781001