

No. Staff/8-66/2022

Dated at Guwahati, the 24-11-2022

NOTIFICATION

Subject: PO & RMS Accountant for the year 2022 scheduled to be held on 18.12.2022

In pursuance of Directorate's letter No.A-34012/01/2022-DE(Pt.) dated 06.05.2022, the PO & RMS Accountant examination for the year 2022 is scheduled to be held on **18.12.2022(Sunday)**. Accordingly, applications are invited from the willing and eligible candidates in the format enclosed to appear in aforesaid examination.

The schedule of activities of the examination is furnished hereunder:

Schedule of activity	Date
Issue of notification	25.11.2022
Last date for receipt of applications at Divisional Office/Regional Office	12.12.2022
Last date for receipt of applications at Circle Office	14.12.2022 up-to 1700 hrs
Report to be submitted to Circle Office regarding permitted/not permitted candidates by the Division	14.12.2022
Issue of Hall Permits to candidates	16.12.2022
Date of examination	18.12.2022 (Sunday)
Time of Examination	Paper – I [with books] 10:00 AM to 01:00 PM Paper – II [with books] 02:00 AM to 05:00 PM

2. The syllabus for the examination will be as contained in Directorate's letter No. 9-2/89-SPB-II dated 17.01.1990 enclosed as **Annexure – I**. Other rules and instructions on the subject circulated from time to time should be followed.

3. **Vacancy Position:**

Division Name	No. of vacant post
Guwahati Dn	3
Darrang Dn	4
Cachar Dn	2
Nalbari-Barpeta Dn	3
Goalpara Dn	2
Dibrugarh Dn	4
Nagaon Dn	3
Sivasagar Dn	3
Tinsukia Dn	1
RMS GH Dn	0
RMS S Dn	0

The vacancy is provisional and subject to change.

4. **Eligibility Conditions:**

All the candidates who fulfil the prescribed conditions as per rule 273 of Postal manual Vol-IV are eligible to apply for the examination.

5. Candidates should submit their applications to their Divisional/Unit Head in the proforma enclosed (**Annexure-II**). On receipt of the same they should be forwarded to Regional Office/Circle Office as the case may be, in one batch making necessary entries in each of the applications against items required to be filled by the Divisions/Group Officers attesting those entries with signature of officer-in-charge of Division/Units before being sent to Circle Office.

6. The forwarding authorities should carefully check the applications of each candidate to ensure that the official fulfils the prescribed eligibility conditions and send the list of recommended/not-recommended candidates as per **Annexure-III**.

7. The applicants should enclose two passport size photos with their application. While forwarding the applications, the photo affixed on the application should be duly attested by the Divisional Head and other photo should be retained at Divisional level, itself, for issuing hall permits.

8. After the receipt of approval from the Circle Office, the Divisional Heads will issue Hall Permits. It should ensure that the photo is affixed in the hall permit and is duly attested by him/her before dispatching it to the candidates.

9. Department vests the power to cancel this notification of the examination, if anything unfair was found during the recruitment process.


10. The candidates who are willing to apply for the examination should ensure that they fulfil/satisfy all the eligibility criteria/conditions/instructions (mentioned at para 4) for appearing in the examination.

11. This notification may be given wide publicity amongst all eligible candidates working in Divisions/Units.

12. This notification is also available on the Departmental website i.e. www.indiapost.gov.in.


13. This issues with the approval of the Competent Authority.

Encl: Annexure-I, II, III.


Assistant Director (Staff)
O/o the Chief Postmaster General
Assam Circle Guwahati: 781001

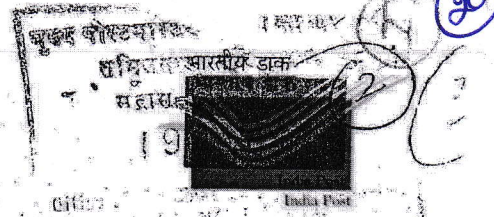
Copy to:

1. The Postmaster General, Regional Office, Dibrugarh: 786001 for kind information.
2. All Division Heads/Unit Heads of Assam Circle for wide circulation.
3. The Officer in Charge, P & T Admn Cell C/o 56, APO Centre.
4. The Asstt. Director (CEPT), Mysuru for uploading the copy of Notification on India Post website.
5. The AD (Tech), CO Guwahati for uploading in Circle Website.


Assistant Director (Staff)
O/o the Chief Postmaster General
Assam Circle Guwahati: 781001

ANNEXURE I

No. 9-2/89-SPB-II
Government of India
Ministry of Communications
Department of Posts



Dated at New Delhi-110001, the 17th January, 1990

To

All Heads of Circle.

SUBJECT: SYLLABUS FOR THE PO&RMS ACCOUNTANTS EXAMINATIONS.

1/e
88
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23/1
In continuation of this office circular of even No. dated 10.11.1989 I am directed to enclose a more detailed syllabus for the PO&RMS Accountants Examination. The syllabus now indicated is in supersession of the syllabus contained in Rule 277 of the P&T Manual Volume IV. The revised syllabus will be applicable for 1990 and subsequent examinations.

2. The exemption from appearing in certain papers obtained on the basis of previous examinations held with old syllabus will no longer be valid. Under the revised syllabus the officials securing at least 60% marks in a particular paper will be exempted from appearing in that paper in the next two subsequent examinations.

3. It is requested that the revised scheme of the examination may be brought to the notice of all concerned immediately.

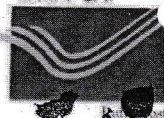
4. Receipt of this communication may be acknowledged.

5. Hindi version will follow.

RL GUPTA
Assistant Director General (SPN)

Copy to:-

1. Director (VP) with reference to his case mark 25-23/88-DE(P) dated 28.9.89.
2. The Director Staff College, New Delhi.
3. DE(P) Section for information and necessary action.
4. Principales, Postal Training Centres (5).
5. All Service Unions for information.



SYLLABUS FOR PO&RMS ACCOUNTANTS

PAPER - I (WITH BOOKS) DURATION THREE HOURS - MARKS 100

Part I (SERVICE RULES)

- F.Rs 1 to 56
- S.Rs 1 to 203
- C.C.S. (Joining Time) Rules 1979
- C.C.S. (Leave) Rules 1972
- C.C.S. (Pension) Rules 1972
- G.P.F. (CS) Rules 1960

Part II (ALLOWANCES TO GOVT. SERVANTS)

D.A., H.R.A., C.C.A., CHILDREN EDUCATION ASSISTANCE AND ALLOWANCES TO E.D. EMPLOYEES.

PAPER - II (WITH BOOKS) DURATION THREE HOURS - MARKS 100

Part I (FINANCIAL RULES)

1. Financial Hand Book Vol. I and Vol. II
2. P&T Manual Vol. II (Chapters IV, V, VII, VIII, IX, X & XII)
3. Schedule of Financial Powers of Officers of the Department of Posts.

Part II (ACCOUNTING ASPECTS INVOLVED IN ESTABLISHMENT AND OPERATIONAL MATTERS)

1. P&T Manual Volume IV - Chapters I, II, VIII, XII, XVI, XVII
2. Postal Manual Volume VI Parts II & III (Relating to money orders, Indian Postal Orders, British Postal Orders, Sub Accounts and Accounts in 50s)

(ADVANCES & REIMBURSEMENT)

1. Over-time allowance, Medical reimbursement, House Building Advance, Leave Travel Concession and Group Insurance Scheme.
2. Post Office Insurance Fund Rules - Procedure for POs.

NOTES:

1. Both papers will consist of theoretical questions and practical questions in the proportion of 1/3rd theoretical and 2/3rds practical questions. In both the portions, there will be some compulsory questions. Marks for theory portion would be 30 and these for practical portion will be 70.

For O.C. candidates, qualifying marks will be 45% in each paper and 50% in the aggregate. SC/ST candidates will require 38% and 43% marks respectively for qualifying in each paper and in the aggregate.

**Affix your
photo here**

ANNEXURE – II

APPLICATION FORM

PO & RMS ACCOUNTANT EXAMINATION TO BE HELD ON 18.12.2022

1. Name of the Official (IN BLOCK LETTERS) :
2. Designation and office at working :
3. Community (UR/OBC/SC/ST) :
4. Whether Direct Recruitment or Departmental Promotee :
5. Date of commencement of service in PA/SA cadre :
6. Date on which confirmed/QPC issued :
7. Circle Gradation No. w.r.t. latest Gradation list :
8. No. of chances already availed and the years in which chances were availed :
9. Whether Exemption has been obtained in any paper previously by obtaining atleast 60% marks in that paper. If so, mention the paper & the year in which it was obtained :
10. If special chance is claimed (Yes/No) :
11. Whether you have been denied permission to write any Departmental Examination and if so, the details :
12. Language in which the candidate desires to write the Exam (English/Hindi) :

Certified that the particulars furnished above are correct.

Station :

Date :

Signature of the applicant

TO BE FILLED IN BY THE DIVISIONS/UNITS

Whether the particulars furnished by the
candidate are verified and found correct?

:

Yes / No

Recommendation of the Divisional/Unit Head

:

Recommended/
Not

recommended

Date :

Signature of the Divisional/Unit Head

ANNEXURE III

LIST OF RECOMMENDED/NOT-RECOMMENDED CANDIDATES FOR PO & RMS ACCOUNTANT EXAM TO BE HELD ON 18.12.2022

Sl. No.	Name of official	Designation	Community	DOB dd/mm/yyyy	Number of Chances availed	Whether exemption in any paper	Recommendation by HOD/Region

Signature of HOD